

## Contractual Recruitment – 2023

Tourism Corporation of Gujarat Limited, Gandhinagar invites eligible candidates for Walk-in-interview for 1 post of Company Secretary on 11 month Contract basis. Interested and eligible candidates as per the criteria given below are instructed to remain present for Walk-in-interview with CV/Resume and all relevant documents pertaining to education qualification and experience.

Name of the Post	No of Post	Monthly CTC In Rs	Max. Age Limit	Qualification	Experience
Company Secretary	01	60,000	45 years	A degree of <b>Company Secretary</b> obtained from institute of Chartered Secretaries of India (ICSI); or any of the Universities or institutions established or incorporated by or under Central or State Act in India; or any other educational institution recognized as such or declared to be a deemed University under section 3 of the University Grants Commission Act 1956	Have about 7 Years' experience (Combined or separate) post qualification in the field of company secretarial matters in Government/Local Bodies/Government Undertaking Board or Corporation or society /Limited Company established under the companies Act, 2013/ Universities or institutions established or incorporated by or under Central or State Act in India; or any other educational institution recognized as such or declared to be a deemed University under section 3 of the University Grants Commission Act 1956;

**Note:**

- Knowledge of Computer is must. Preference will be given to candidate proficient in English and Gujarati.
- Age must not be more than the above mentioned age limit on the day of Interview.
- **Document Verification:**
  - Candidates should bring self-attested copies of all the relevant certificates/documents along with the original certificates/documents
  - In case of verification in Name/Surname/ Name spelling mentioned in the respective certificates pertaining to education/professional qualification/caste/ etc., the applicant shall be required to submit a certificate from SDM or equivalent to this effect along with the respective documents at the time of document verification, failing which his/her candidature shall be liable to be cancelled.



- In case of change of surname of female after her marriage, the candidate is required to furnish marriage certificate.
- The candidates employed in Government/ Government Undertaking will have to submit original No Objection Certificate from his/her employer at the time of Document verification.
- Candidates will have to appear for interview on their own expenses and no reimbursement would be done for the same.
- Candidate cannot claim to be selected for remaining present in interview.
- **Date Time & Place of Walk in interview**
  - **Date: 22/06/2023**
  - **Reporting Time: 11:00 am to 02:00 pm (candidates reporting after 02:00 pm will not be considered for interview.)**
  - **Place: Tourism Corporation of Gujarat Limited  
Block no. 16/17, 4<sup>th</sup> Floor, UdhogBhavan,  
Sector 11, Gandhinagar - 382010**
- **GENERAL TERMS & CONDITIONS**
  - This Recruitment will be on purely contractual basis.
  - The mere fact that a candidate apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely selected.
  - Candidature of the candidate is liable to be rejected at any stage of recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or is not found in conformity with the eligibility criteria mentioned in the advertisement.
  - Tourism Corporation of Gujarat Limited has all the Rights to accept or reject the application and also the cancelation of whole Recruitment Process or the selection process without assigning any reason.
  - Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or applications in response thereto shall be subject to jurisdiction of courts at Gujarat.
  - In case of any ambiguity/dispute arising on account of interpretation other than English, the English version will prevail.

**Note: Any corrigendum/addendum/errata in respect of the above advertisement shall be made available only on our official website [www.gujarattourism.com](http://www.gujarattourism.com). No further press advertisement will be given. Hence prospective applicants are advised to visit TCGL website regularly to get further updates regarding this recruitment time to time.**

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