

# EXPRESSION OF INTEREST



**TOURISM CORPORATION OF GUJARAT LTD., GANDHINAGAR**

EXPRESSION OF INTEREST FOR

EMAPNELMENT OF ARCHITECT CUM CONSULTANT FOR  
TOURISM & YATRADHAM PROJECTS

**Tourism Corporation of Gujarat Ltd.,  
Nigam Bhavan,first floor, Block C,  
, Sector – 16, Gandhinagar – 382 016  
Tele: 079-23245119-20**

---

**Contents:**

1	Introduction to Tourism Corporation of Gujarat Ltd. (TCGL)
2	Background context and TCGL's Vision
3	Objectives of the invitation to submit an Expression of Interest
4	TCGL's needs and spatial requirements
5	Categories for Empanelment
6	Design, Construction and Performance Standards
7	Selection Process and Criteria
8	Remuneration and Terms of Engagement of Services
9	Schedule
10	Important Information for Firms
11	Contact details for submission
12	Application form
13	Declaration
14	Affidavit

### **Information to participating Firms:**

This document defines the Expression of Interest's purpose and describes the Client's requirements and conditions. It clearly sets out the selection criteria and selection process. This is not a design competition.

#### **1. Introduction to Tourism Corporation of Gujarat Ltd. (TCGL)**

Gujarat, one of the most developed states of India, with its mission to make itself a vibrant place to live and work, has been implementing several structural reforms in the recent past. Gujarat today offers a wide range of the most spectacular attractions - which includes breathtaking locations and scenic landscapes. Gujarat is also a melting pot of several civilizations resulting in a vibrant culture and a rich heritage. Gujarat is home to the unique with its exceptional archeological sites, several architectural marvels and witnesses of its glorious history and pilgrim centers for many faiths. Finally, it is also the land of several mythological and historical figures like the legendary Krishna and Mahatma Gandhi the apostle of non-violence.

Formed in 1978, the Tourism Corporation of Gujarat Ltd (TCGL) provides comprehensive travel assistance and services to the tourists coming to visit Gujarat. Some of the services of TCGL include accommodation, conducted tours and ground transport with a wide range of choice to meet diverse needs. The effective development in infrastructure undertaken by the Corporation has helped the State to increase the number of tourists to Gujarat. The efforts in promoting infrastructure in keeping with the spirit of the state, its people and its natural environment have won the Corporation such prestigious awards as the National Tourism Awards-2005-06 for Best Kept Tourism Monument - Champaner and Excellence in Publication (Collateral)

#### **2. Background context and TCGL's & Yatradham Vision**

(A) Tourism Corporation of Gujarat Ltd is involved in the development of tourism related facilities for destination development projects in various districts of the state by TCGL and also through respective District Collectors with funding of GOG / GOI. Gujarat Pavitra Yadhdam Vikas Board (GPYVB) is involved in the development of temple development related facilities of the state by GPYVB and also through respective District Collectors with funding of GOG.

These projects include the preparation of master plan for destinations and circuits of various types across the Gujarat. Types of projects that are normally taken up by TCGL:

- a. Up-gradation of Infrastructure at Existing destinations and its value addition
- b. Development of new destinations
- c. Development of new circuits
- d. Conservation Projects
- e. Preparation of Tourism Master Plan for development of Destination / circuits
- f. Preparation of Infrastructure Plans
- g. Up-gradation and providing Infrastructure at Existing temple destinations and its value addition
- h. Development of basic facilities in temple area and surrounding.
- i. Development of new temple circuits.
- j. Preparation of temple Master Plan for development of Destination / circuits.
- k. Preparation of Infrastructure Plans of temples.

**3. Objectives of the invitation to submit an Expression of Interest.**

TCGL's & GPYVB objective in inviting Expression Of Interest is to select and prepare a panel of Architect Cum Consultant (for a duration of 2 years for various categories of works) based on merits only, through due process and selection criteria .Consultant appointment process & working as per **Government of Gujarat Industries & Mines Department GR TDC/102010/698518/S dated 05/12/2015** may be used (which attached)

**4. TCGL's & Yatratham needs and spatial requirements**

The Empanelled Architect cum Consultants shall have to provide services for conceptualizing, planning, architectural designing, structural Designing, preparation of estimate, Tender document (DTP), development and periodic supervision etc. of the projects. Applications are invited from reputed architects / architectural firms/Architect consultant having sound technical background, appropriate registrations and Pre qualification criteria set out in this document. Architect cum consultant, who have completed various Planning, , Infrastructure work, Temple Development, Eco Tourism, Architectural Design projects etc. Consultant have qualified technical staff and well established office infrastructure facilities need to apply. **The firms who as black listed form any Government Department/Board Corporation/Nagarpalika/ Muncipal Corporation & any other department which outright rejected.**

**5. Empanelment for Various Projects :**

In view of TCGL's & GPYVB significance and importance, the empanelment shall be done in following detail :

**Projects : Urban design, Master Planning ,Infrastructure project, Costal project, Eco-tourism projects, Architectural design, Renovation & repairing work, New building architectural designing, Renovation of hotels, Construction of New hotels, Landscaping work etc.**

The firm should understand the unique challenges and opportunities of a project and have proven expertise in primarily in the field of Urban design, Master Planning ,Infrastructure project, Costal project, Architectural design, Renovation & repairing work, New building architectural designing etc. Expertise and experience in the fields of Architecture design, building engineering, interior design and other critical disciplines shall be an added advantage. The expertise in related fields should be paired with a local understanding of cultures, people and existing places.

**6. Design, Construction and Performance Standards**

In view of TCGL's & GPYVB nature of activities, significance and importance, its projects will have to meet certain benchmark design, construction and performance standards. Though these will be applicable during the implementation stage of projects after the selection of the Firm, the shortlist below is indicative of TCGL's / Yatratham vision for the project:

- a. Sustainability and energy efficiency
- b. Accessibility
- c. Cultural affinity & historical significance
- d. Code compliance –local norms, earthquake design codes, Fire, NBC etc.

## 7. Selection Process and Criteria

TCGL & GPYVB aims to select a Firm with a proven track record in providing high quality professional services to Government Organizations and institutions.

**Architect cum Consultant may opt for submitting EOI for meet the pre qualification criteria specified for the Project work and they submit the necessary supporting with bid documents.**

The process for the selection for the Architectural cum consultant consultancy will be in two stages:

### Stage 1 – Short listing on the basis of Expression of Interest document:

All Firms shall submit their Expression of Interest based on Criteria for as below for the Respective Category

#### Criteria for Evaluation:

**Similar nature work: Urban design, Master Planning, Infrastructure project, Costal project, Architectural design, Renovation & repairing work, New building architectural designing etc.**

Category	(A)	(B)	(C)	
<b>Particulars</b>	<b>Estimated Project cost up to Rs.5.0Crore</b>	<b>Estimated Project from above Rs.5.0 Crore to upto Rs.20 Cr.</b>	<b>Estimated Project from above Rs.20 Crore to upto Rs.50 Cr.</b>	<b>Required Document</b>
<b>Financial Criteria</b>	Average annual Turnover of the agency during last three financial years shall be Rs.25.00 lakh	Average annual Turnover of the agency during last three financial years shall be Rs. 50.00 lakh	Average annual Turnover of the agency during last three financial years shall be Rs.75.00 lakh	C.A Certificate / Balance Sheet for year 2015-16,2014-15,2013-14
<b>Experience</b>	One work of similar nature of Rs.5.0 Crore completed during last five financial years or Three similar nature of work completed during last five financial of Rs.3.0 Crore each.	One work of similar nature of Rs.10.00 Crore completed during last five financial years or Three similar nature of work completed during last five financial years of Rs.7.50 Crore each.	One work of similar nature of Rs.25.00 Crore completed during last five financial years or Three similar nature of work completed during last five financial years of Rs.15.00 Crore each.	3A Certificate from Client/Client Certificate (If TCGL demand the agreement/payment received detail/work order you should submit the same for further clarification)
<b>Firm Detail : (A)</b>	The firm shall be in existence for minimum period of 5 years	The firm shall be in existence for minimum period of 10 years	The firm shall be in existence for minimum period of 10 years	Firm Experience proof Document

(B)	: Majority partner /Director of the firm shall be Architects & Civil Engineer registered with the council of Architecture and shall be associated with the firm since last 3 years.	Majority partner /Director of the firm shall be Architects & Civil Engineer registered with the council of Architecture and shall be associated with the firm since last 5 years	Majority partner / Director of the firm shall be Architects & Civil Engineer registered with the council of Architecture and shall be associated with the firm since last 10 years.	Architect registration Certificate.
-----	---	--	---	-------------------------------------

**Note :**

(1) Evaluation for prequalification may be done only on submitting required document up loading on [www.nprocure.com](http://www.nprocure.com) and submitted in hard copy only.

(2) Bidder may mention on the cover in which category they submit the bid (A,B,C or all category).

Following enhancement factors of 10% (as illustrated in table below) will be applied to annual turnover and project costs to bring them to the base year, the current financial year in which bid is invited shall be considered as the base year.

Sr. No.	Year	Financial year	Enhancement factor
1	Base year (year of inviting tender)	2015 - 16	1
2	1st	2014 - 15	1.1
3	2 <sup>nd</sup>	2013 – 14	1.21
4	3 <sup>rd</sup>	2012 – 13	1.33
5	4 <sup>th</sup>	2011 – 12	1.46
6	5 <sup>th</sup>	2010 – 11	1.61

## 8. Remuneration and Terms of Engagement Architect cum Consultant Services

**There is no remuneration offered for participating in the EOI & selection process. Participating Firms are also not required to submit a Financial Offer.** Detail tender for appointing Architect cum Consultant in two cover bid (1) Prequalification bid (2) Tender fee separately and both the covers put in the main cover.

## 9. Schedule.

Important contract data is summarized as under;

1	NAME OF WORK	:	<b>Empanelment of Architects cum Consultant for TCGL &amp; GPYVB Project for all Gujarat.</b>
2	SOURCE OF FUNDS	:	Government of Gujarat & Government of India.
3	AREA / DISTRICT COVERED UNDER THE BID	:	Across Gujarat
4	TYPE OF WORK	:	Tourism & Yathradham related projects
5	PROJECT IMPLEMENTATION PERIOD	:	As per the time frame
6	COMMUNICATION FOR SITE	:	Managing Director Tourism Corporation of Gujarat Ltd(TCGL). Nigam Bhavan,Block C,first floor, Sector-16 ,Gandhinagar
8	ISSUE OF BID DOCUMENTS (ON LINE)	:	<b>16/12/2016 at 3.00 pm ONWARDS</b>
9	PLACE OF ISSUE OF DOCUMENTS AND BID DOCUMENT FEES	:	On-line(E-Tendering).Rs.5000/00 in form of DD in favor of Tourism Corporation of Gujarat Limited, Gandhinagar. ( non refundable ).
10	EARNEST MONEY DEPOSIT	:	(1) Rs. 50,000/- for project cost up to 5.0 cr (2) Rs.1,00,000/- for project cost above 5.0 cr to upto 20.00 cr. (3) Rs.1,50,000/- for project cost above 20 cr to upto 50.00 cr.  EMD in form of fix Deposit shall be submitted at the time of awarding the work (Not submitted with the EOI)
13	BID VALIDITY	:	One hundred twenty (120) days from due date for submission of bid.

<b>14</b>	PRE-BID MEETING	:	27/12/2016 at 3.00 P.M Pre-bid Meeting shall be held in office of Executive Engineer, Tourism Corporation of Gujarat Limited, Nigam Bhavan, Block C,first floor,Sector-16 Gandhinagar
<b>15</b>	Last date of ONLINE SUBMISSION OF BID	:	<b>17/1/17 up to 3.00 P.M</b> on website : <a href="http://www.nprocure.com">www.nprocure.com</a>
<b>16</b>	OPENING OF THE TECHNICAL BIDS (DATE & TIME)	:	<b>19/1/2016 on 4.00 pm in TCGL office</b>
<b>17</b>	PLACE OF OPENING OF BIDS	:	Tourism Corporation of Gujarat Ltd(TCGL). Nigam Bhavan,Block C,first floor, Sector-16 Gandhinagar
<b>18</b>	AUTHORITY FOR APPOINTING ARBITRATOR.	:	Tourism Corporation of Gujarat Limited, Gandhinagar
<b>19</b>	LAST DATE OF RECEIPT TECHNICAL BID IN HARD COPY	:	19/1/2016 up to 3.00 Pm



## 10. Important Information for Consultant

1. Interested Consultant can also download the EOI documents from website [www.gujararttourism.com](http://www.gujararttourism.com)
2. Interested Consultant are expected to examine carefully all instruction, information, forms, annexure etc. Failure to comply with the requirement of documents shall be at the firm's own risk. Applications which are not substantially responsive to the requirement of the EOI documents shall be rejected.
3. Interested Consultant seeking clarifications on the EOI documents may come with Queries in pre bid meeting  
The queries must be in the following format only.

Sr. No.	Page No.	Clause No.	Clause as per EOI	Queries
1				
2				

4. TCGL shall endeavor to respond to the questions raised or clarifications sought by the firms. However, TCGL reserves the right not to respond to any questions or provide any clarification, in its sole discretion, and nothing in this clause shall be taken or read as compelling or requiring the TCGL to respond to any question or to provide any clarification.
5. TCGL may also on its own motion, if deemed necessary, issue interpretations and clarifications to all Consultants. All clarifications and interpretations issued by TCGL shall be deemed to be part of the EOI. Verbal clarifications and information given by TCGL or its employees or representative shall not in any way or manner be binding on the TCGL.
6. Any addendum thus issued will be uploaded on TCGL's website and n procure also
7. TCGL reserves the right, express or otherwise, to take decisions, or use any discretion pursuant to these Terms and Conditions, The Expert Panel appointed by Government shall be the final decision making authority for all decisions taken in the course of the selection process
8. By participating in the selection process all participating Consultants shall agree in full to these Terms and Conditions
9. All participating Consultant shall go through detailed guidelines and shall agree to abide by the conditions mentioned in this document. By participating in the selection process, all participating consultant shall deem to have agreed in full to these Terms & Conditions.
10. Any participating consultant found to have provided false information at any point - before, during or after the selection process, shall be liable for immediate disqualification
11. Any participating consultant failing to observe the Terms & Conditions shall be declared ineligible and shall be liable to immediate disqualification at any point during the selection process.
12. The decision of the Committee for the selection process, shall be final and binding on all participating Consultants and no disputes of any manner shall be entertained.
13. All participating Firms are doing so on their own initiative. TCGL /GPYVB shall not reimburse any expenses incurred.

14. TCGL reserves the right to cancel or suspend the selection process without citing any reasons for the same.
15. All information made available to TCGL during the course of the selection process shall be considered as privileged information. TCGL shall not use this information for any purpose other than the selection process
16. TCGL reserves the right to amend these Guidelines at any time without giving prior notice. Additionally, TCGL reserves the right to read “and” and “or” conjunctively or disjunctively to bring any instructions, statements within the scope of these Terms and Conditions.
17. Include or including shall mean including but not limited to, or without limitation. Contain or containing shall mean limited to a particular subset.
18. All titles in this document or any particular section therein are for guidance only.
19. Notwithstanding anything contained in this EOI documents, TCGL reserves the right to accept or reject any Proposal and to annul or suspend the bidding process and reject all Proposals without assigning any reason hereof, at any time prior to the issuance of Letter of Acceptance (L.O.A.) without incurring any liability or consequences or any obligation to inform the affected consultant of the grounds for rejection.
- 20. Joint venture will not be allowed.**
- 21. Proof for fulfillment of selection criteria mentioned in the EOI document should be submitted. If the application is submitted without valid documents, OR is not in the Prescribed Formats, the application will be rejected. All document submitted in the spiral bound lose document is not acceptable.**
22. No firm shall contact TCGL on any matter related to its application after the time of submission of application, unless requested so in writing. Any effort by consultant to influence TCGL in their decision in respect of evaluation will result in rejection of the Application.
23. TCGL reserves its right to call for clarifications / original of the supporting document for verification, as deemed fit and also to cross check for any details as furnished by the consultants from past – executed projects / Clients / Consultants etc. It is to be noted that pre – qualification may be completed without seeking any subsequent additional information.
24. TCGL reserves the right to accept or reject any application and to annual the process and/or to reject all applications at any time without incurring any liability to the affected consultants or any obligation to inform the affected consultants.
25. Information furnished in the EOI Document will be kept confidential.
26. All information has to be typed and submitted in the prescribed formats only. Consultant should ensure that hard copy is without errors.
27. Application duly filled with all the requisite information, supporting documents and covering letter duly signed by Authorized Representative/ Signatory of the Consultant shall be submitted in a sealed envelope by the time and date as specified in the Notice.
- 28. Any Arch cum Consultant qualified in higher project cost category & if he submit the request letter for lower project cost category qualification (lower project cost panel qualification) it is acceptable. Request letter may send with bid document. It is part and parcel of Tender document.**
- 29. Bidder without fail mentions on bid document which category they submit the document.**
- 30. Bidder read Government of Gujarat Industries & Mines Department GR TDC/102010/698518/S dated 05/12/2015. This GR use for appointment of Consultant for various projects & consultant may work as per this GR.**
- 31. Those consultant already empanelled as per GR TDC/102010/698518/S dated 05/12/2015 will not submit the bid.**
- 32. Bidder submit the all the document proof in which name they submit the tender other name document not accepted.**

## **11. Contact details for submission**

All documents must reach the address stated below vide courier, registered post or hand delivery on or before 3.00pm on 19/1/2017, . Any delays leading to late or non-submission of EOI before the prescribed time and date will be the responsibility of the Firm and such submissions will not be accepted / opened.

**(12) APPLICATION FORM**

To  
The Managing Director,  
Tourism Corporation of Gujarat Ltd  
Nigam Bhavan,Block C  
Frist floor , Sector-16, Gandhinagar-382016  
Gujarat (India)

Sir

I / We..... are / are desirous to be empanelled as architect for developing and supervising Tourism projects: Category A / B / C and here by apply for the same.

The Technical Proposals in sealed cover is submitted herewith. We undertake to make power point presentation during the validity of our proposals. It is understood that the proposal is binding upon the proponent and that the same is subject to modifications arising out of contract negotiations. It is also understood that you are not bound to accept any proposal that you receive.

Yours Sincerely

Authorized Signatory  
Name &Title of the  
Signatory

Name of the Agency  
Address

**(13) DECLARATION:**

1. I/we agree that, the decision of the Tourism Corporation of Gujarat Pvt Ltd in pre qualification/selection of applicants will be final and binding to me/us.
2. All the information and data furnished herewith correct to my/our best of knowledge
3. I/we agree that, we have no objection, if inquires are made about our works, its related areas and any other inquiry regarding all details, projects and works listed by us in the post qualification documents at any stage.
4. I/we undersigned on behalf of our firm M/s.....hereby give under taking that I/we am/are jointly and severally responsible to meet the liabilities over and above the business of the firm and make good the above financial loss sustained by the Authority as a result of my/our abandoning the work entrusted tome/us/this firm.

(To be submitted on Non Judicial Stamp paper of Rs 20.00 duly signed by authorized Notary)

Signed by PERSON of the Firm/agency an authorized.

Signature with Seal of the company

Place:

Date

(14) AFFIDAVIT

1. I/we under signed, do hereby certify that all the statements made in the required attachments are true and correct.

2. The under signed also hereby certifies that neither our firm /agency M/s.....nor any of its constitute partners have abandoned any work or any contract awarded to us for such works have been rescinded, during last five prior to the date of this application.

3. The undersigned hereby authorized(s) and request(s) any bank, person, firm or Authority to furnish pertinent information deemed necessary and request by the Department to verify this statement or regarding my(our) competence and general reputation.

4. The undersigned understands and agrees that, further qualifying information may be requested, and agrees to furnish any such information at the request of the client

(To be submitted on Non Judicial Stamp paper of Rs 20.00 duly signed by authorized Notary)

Signed by an authorized PERSON of the Firm/agency.

Signature with Seal of the company

Place:

Date :

